

ELIZABETHTOWN FOOTBALL CLUB

ARTICLES & BYLAWS

Ratified: 31 July 2024

Effective Date: 1 August 2024

Article 1

Organization

Bylaw 110: Name/League Structure

The Elizabethtown Football Club, (EFC), is the competitive soccer branch of the Elizabethtown Youth Soccer Association (EYSA). EYSA and by proxy EFC is a volunteer non-profit organization providing fair competitive soccer opportunities for players without fear of discrimination (race, color, LGBT, religion, etc..)

Bylaw 120: Mission Statement

EFC is dedicated to growing and developing the game of competitive soccer in Hardin County, Kentucky and the surrounding area.

Bylaw 130: Mission Objectives

To provide the necessary support for the program, EFC will recruit and provide training for coaches, referees, and board members. We will do this by developing a culture centered around accessibility, learning, and growth mindset. It is our duty to serve each player and see their potential realized.

Bylaw 140: Affiliations

EFC is affiliated with the Elizabethtown Youth Soccer Association (EYSA), Kentucky Youth Soccer Association (KYSA), United States Youth Soccer Association (USYSA), and the United States Soccer Federation (USSF).

Article 2

General Membership

Bylaw 210: General Membership

General members of EFC (hereafter referred to as Members), shall be composed of the following:

- a) General Membership: All parents/legal guardians (age 18 and over) having a child registered in EFC during the current seasonal year are members of EFC.
- b) Non-Parent/Legal Guardian Membership: Membership also includes any person, not a parent or legal guardian of a child registered in EFC who served as a volunteer, Head Coach, Assistant Coach or Team Manager.
- c) Seasonal Year: The seasonal year shall begin in the fall season of the year and will conclude at the end of the Spring season the following year.
- d) Membership Start Date: Once your child is registered, you become a member for that seasonal year regardless of the date of registration.

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- e) General Member Voting Rights: General Members may vote at the Annual General Meeting (AGM) (See Bylaw 310).
- f) Membership Requirement: All members must acknowledge and abide by the rules and bylaws of EFC and be in good standing.

Bylaw 220: Termination of General Membership

Members whose actions are judged to be damaging to the EFC may have their membership and all other association with EFC terminated by a two-thirds majority vote of the Board. Termination only applies to the individual and not the household.

Bylaw: 230: Limit of Liability

To the fullest extent permitted by law, no member of this organization shall be personally liable to the organization for monetary damages for breach of any duty owed to the organization. A Member may be held personally liable for breaches of duty of loyalty, acts of omissions not in good faith or which involve misconduct or a knowing violation of law and for transactions from which the member derives an improper personal benefit.

Article 3

Membership Meetings

Bylaw 310: Annual General Meeting

Annual General Meeting (AGM) will be held each Spring. During the AGM, the general membership vote on proposed items and elections.

All approved proposals and elections will take effect on 1 July of that calendar year.

Bylaw 320: Monthly Meeting

Regular meetings of the Board shall be held monthly. All elected and/or appointed Board Members are required to attend two-thirds of all regular meetings and not miss two consecutive regular meetings without a notice of absence presented to the Board.

Bylaw 330: Special Meeting

The Board of Directors, the President, or at least 33 1/3% of the members may call a Special Meeting of the Members, (such as by the Budget Committee) at any time and attendance may be restricted to Board of Directors only.

Bylaw 340: Meeting Notice

Regular meetings will be advertised via any communication medium deemed acceptable by the Board and will be open to the public.

Bylaw 350: Place of Meeting

The Board of Directors or President may designate the place of meeting and will communicate that location with the Meeting Notice (See Bylaw 340).

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Bylaw 360: Quorum

A quorum, consisting of the majority (two-thirds) of the Officers of the Board, must be present at meeting in order to conduct business.

Bylaw 370: Voting Rights

A. AGM

- a. All Members (as defined by bylaw 210) shall have one (1) vote.
- b. All Members casting a vote must be in person and present in order for their vote to count.
- c. If due to pandemic or similar situations the Board may elect to allow virtual or other alternate means of Member voting. If the scenario warrants alternative methods, it must be approved prior to the AGM and advertised in advanced.

B. Monthly & Special Meetings.

- a. Each Officer of the Board (as defined in bylaw 430) shall have one (1) vote, the President shall vote only in the event of a tie to break said tie.
- b. The vote of the majority of those members present and voting shall be required for any action of the Board, unless otherwise provided.
- c. Votes may be conducted and calculated in person, telephonically or electronically and must be recorded in the Minutes.
- d. Members must abstain from voting if there is a conflict of interest.
- e. Votes may not be done by use of a proxy.

Article 4

Board of Directors

Bylaw 410: General Powers of the Board of Directors

The policy making responsibility of EFC shall be vested in the Board of Directors (Hereafter referred to as Board), The job of the Board will be to conduct the day-to-day operations, and set direction, policy and rules of the EFC.

Bylaw 420: Executive Powers

The policy making and executive functions of EFC shall be vested in the Board, which shall have the following responsibilities and powers as determined by a majority vote of a meeting of the Board with a quorum:

Approval/Ratification of Powers

- A. To ratify, alter or reject decisions and policies of any committee or person, except in those cases herein provided or which may be specified from time to time to the contrary, by action of the Board.
- B. To ratify appointments of the President to fill vacancies in Offices, Directors, and Representatives.
- C. To ratify, alter or reject appointments to Association committees and such other officials as EFC may from time to time appoint.

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- D. To remove from office any appointed or elected member of the Board for reasonable cause by due process, using a two-thirds majority vote of the Board.
- E. To create and manage or to create and delegate the management under its direction, to others of any organization whatsoever, which it may deem expedient for the welfare of the game of soccer in the city of Elizabethtown and surrounding communities.

Judicial Powers

- A. To enforce the Bylaws, Policies and Regulations, and Rules of EFC, the KYSA, the USYSA, and the USSF.
- B. To hear all cases of misconduct of players, officials, members, or persons affiliated with EFC and after such hearing if such person or persons are found to be acting in a manner not in keeping with the purpose of EFC, to impose such fine and/or penalty as it may deem proper.
- C. To render final decisions on all matters of controversy subject, nevertheless, to appeals and to decisions of EFC with which EFC is affiliated.
- D. To require the production of papers, books, documents, and accounts as it may from time to time require of Affiliated or Associated Member Organizations and/or subordinate and Affiliated Organizations thereof.
- E. To suspend, expel and/or impose fines and/or penalties upon any person under EFC jurisdiction who is found guilty of violation or breach of EFC's Bylaws, Rules, or any policies or regulations of EFC.
- F. To enforce the purposes for which EFC was organized.

Financial Powers

- A. To contract for such personal services and facilities as shall be necessary for the operation of EFC's business.
- B. To authorize the expenditure of funds for purposes in keeping with the needs of EFC.
- C. To ensure that all expenditures of funds in excess of \$500.00 are signed by more than one board member on the signature card that is held by EFC's banking institution.

Bylaw 430: Membership

The Board shall consist of the following voting Members (Thereafter referred to as Officers):

- A. President
- B. Vice President
- C. Secretary
- D. Parent Representative(s)
 - Boys U9-U12
 - Boys U13-U19
 - Girls U9-U12
 - Girls U13-U19

The Board shall also consist of the following non-voting advisory members that are appointed by the President:

- A. Registrar

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- B. Director of Coaching
- C. Assistant Director of Coaching (U9-U12)
- D. Assistant Director of Coaching (U13-U19)
- E. General Manager
- F. Treasurer
- G. Social Director
- H. Director of Communication
- I. Director of Marketing
- J. Director of Scheduling
- K. Director of Officiating

The following are considered honorary non-voting advisory members based upon their status or previous appointment:

- A. Elizabethtown Youth Soccer Association (EYSA), President
- B. Past EFC Presidents

Bylaw 440: Election of Officers of the Board

- A. The election of EFC Officers shall be conducted at the Annual General Meeting (AGM) (See Bylaw 310).
- B. The current General Manager shall read the ballot as issued by the Nominations Committee Chair and conduct the vote.
- C. Nominee need not be present, but nominee must provide notice to the Nominations Committee Chair 48 hours prior to the AGM informing them of their absence but still wish to be considered.
- D. Each nominee will be given the opportunity to speak prior to the vote of their position.
- E. The winner of any elected position shall be determined by the nominee receiving the most votes.
- F. Adults, 18 years of age and older, who are members of EFC, may cast only one (1) vote per office.
- G. Proxies will not be recognized.
- H. All EFC Officers shall assume their positions on July 1st of that calendar year.

Bylaw 450: Appointments to the Board

- A. The appointment of the advisory members of the Board are appointed per seasonal year by the President, subject to quorum vote by the Board, and will serve the season year.
- B. President may not appoint family members to positions as an Advisory Member of the Board.
- C. All EFC appointees shall assume their positions on July 1st of that year.

Bylaw 460: Restrictions of Service of Board

- A. No person under indictment for any criminal act may serve as a member of the Board while the indictment is in effect.

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- B. Board Members are held to the same credentialing as coaches and team managers (i.e.. SafeSport) and have a favorable background investigation.
- C. Two members of an immediate family may not serve concurrently as voting board members.
- D. No person shall hold more than one concurrent voting board position.
- E. May not be a previous member of EFC that was terminated or removed by the Board in accordance with the powers and procedures specified in Bylaw 420.
- F. Must be in good standing with EFC.
- G. May not be a compensated or volunteer member of another competitive soccer Club.

Bylaw 470: Term of Office

- A. All Officers, directors, and coordinators shall serve a two-calendar year term of office.
- B. The President, Secretary, and Parent Representative(s); Boys U9-U12 and Girls U13-U19 shall be elected in even numbered years.
- C. The Vice President and Parent Representative(s); Girls U9-U12 and Boys U13-U19 shall be elected in odd numbered years.
- D. The non-voting advisory members are appointed per seasonal year by the President, subject to quorum vote by the Board, and will serve the seasonal year. This procedure is conducted each season during the AGM.
- E. Officers and Directors shall assume office as of July 1st of the current calendar year.

Bylaw 480: Removal of Membership

- A. Members may be removed by a two-thirds majority vote of the Board, with or without cause, whenever in its judgement the best interest of EFC would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an Officer or agent shall not of itself create contract rights.
- B. Members are expected to attend two-thirds of all quarterly meetings, failure to do so may result in a proposal of removal.

Bylaw 490: Resignation of Membership

- A. Members unable or unwilling to complete their tenure must provide in writing their request to be removed from the Board.
- B. At the next Board meeting the President will propose removal of said Member for the Board to vote on.
- C. Members are encouraged to maintain their post until at least the completion of the season year if they are able.

Bylaw 491: Unscheduled Vacancies

- A. Vacancies in all offices and directorships shall be filled by appointment of the President subject to ratification of the Board (See Bylaw 420).

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Responsibilities and Duties of the Board Members

Bylaw 510: Responsibilities and Duties

The duties and responsibilities of the elected Officers and appointed Directors and Coordinators of EFC shall perform the following to the best of their abilities as described by the position they hold.

Bylaw 520: Officers of the Board

The Board shall consist of the following elected Officer that serve as the voting members of the Board:

President

- A. To preside over all Board meetings as the presiding officer.
- B. To preside over Arbitration Council in the absences of the Vice President.
- C. To concurrently serve as the Elizabethtown Youth Soccer Association (EYSA), Vice President of Competitive Soccer.
- D. To serve as an ex-officio member of all EFC committees, except the Nominations Committee.
- E. To serve or to appoint persons to represent EFC in meetings with other soccer, civic or other organizations.
- F. To appoint, subject to ratification of the Board, chairpersons of all standing committees, except where otherwise provided To appoint special or Ad Hoc committees, subject to Board approval.
- G. To appoint persons to vacant Board positions of the Board of Directors, subject to subject to ratification of the Board (See Bylaw 420).
- H. To appoint, subject to the ratification of the Board, personnel in support of the functioning of EFC; and supervise the compensated employees of EFC.
- I. To sign all contracts and documents for EFC.
- J. To ensure all compensated members, sign contracts and abide by terms of contract.
- K. Authorized to money disbursements made in the name of EFC up to \$500.00.
- L. To sign money disbursements made in the name of EFC in addition to the Treasurer.
- M. To plan for the long-range growth and operation of EFC.
- N. To oversee and coordinate the activities of EFC.
- O. To perform all other duties as shall be necessary to promote the welfare of EFC.

Vice President

- A. To assume the duties of the President, in the case of the resignation of the President, until next annual election.
- B. To preside over the Board meetings in the absence of the President.
- C. To serve as Chairperson of the Arbitration Council and the By-Laws and Rules Review Committee.
- D. To ensure the operations of EFC are conducted IAW establish EFC and higher By-Laws, Rules and per Board decision.

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- E. To be responsible for arranging and coordinating any general meetings, workshops and EFC functions.
- F. To ensure Members are completing their duties and responsibilities inherent to their role or assigned to by the Board.
- G. To maintain EFC long-term and short-term calendar.
- H. To serve as an advisor on all Committees.
- I. To purchase, maintain and inventory all EFC equipment.
- J. To serve as EFC Risk Manager

Secretary

- A. To be responsible to prepare, maintain and be a good steward of all EFC administrative documents and records.
- B. To be responsible for the storage and maintenance of all EFC records.
- C. To prepare meeting agenda for all EFC meetings and functions.
- D. To record minutes of Board meetings and distribute minutes and all submitted proposed amendments as provided for in the Bylaws to all members of the Board and make those minutes available to all EFC members within 10 days of said meeting;
- E. To serve as Chair of the Nominations Committee
- F. Ensure appropriate recognition for participating in EFC by providing appropriate recognition for retiring Board Members and others with appropriate awards or other mementos;
- G. To be responsible for informing members of meetings, including general membership meetings, and handling correspondence of EFC and carrying out other duties as shall be delegated.
- H. To be responsible for sending the general membership a notice of the date of the elections (no later than 30 days prior to elections) and a list of nominees.
- I. To be responsible for and maintain the EFC PO Box.

Parent Representative

- A. There will be no more than four Parent Representatives
 - a. Boys U9-U12
 - b. Boys U13-U19
 - c. Girls U9-U12
 - d. Girls U13-U19
- B. Will not be a Head Coach, Assistant Coach or a Team Manager for the group that they represent.
- C. Must be the parent or guardian of a registered player with EFC.
- D. To serve as the representative of the parents and players for the group they represent.
- E. To serve on the Nominating Committee if they are not up for election.
- F. To solicit input and feedback from the parents and players of the group they represent.
- G. To serve as a line of communication between the Board and the parents and players of the group they represent.
- H. To provide ideas, insight and suggestions from the parents and players of the group they represent.

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- I. To assist and work with the General Manager with recruitment and coordination for volunteers when needed for EFC events.
- J. To serve as the main point of initial contact for the parents and players of the group they represent.

Bylaw 530: Advisory Members of the Board

The Board shall consist of the following appointed advisory Members:

Registrar

- A. Responsible for conducting all registrations and transmittal of registration records to State/National Association in a timely manner.
- B. To maintain a register on the mailing address of each EFC member.
- C. To ensure that all players and Team Staff (Head Coaches, Assistant Coaches, Team Managers) are properly registered with KYSA.
- D. To provide copies of rosters, registration forms and other required documentation to the Team Manager of each team.
- E. To maintain current birth certificates for each active player.
- F. To oversee the registration of all players in the EFC program.
- G. To ensure all Team Staff (Head Coaches, Assistant Coaches, Team Managers) and all Board Members are in compliance with the pertinent EFC/State/National by-laws and rules.
- H. To ensure all registration fees are properly deposited into EFC accounts as instructed and overseen by the Treasurer.
- I. To ensure collection of registration fees and past due accounts.
- J. To oversee and manage the EFC Scholarship program.
- K. To assign roster numbers and provide roster number to uniform contract holder.

Director of Coaching (DOC)

- A. Will not serve as a registered coach of an EFC team.
- B. Responsible to build, develop and maintain a strong EFC coaching staff.
- C. Responsible for the execution and oversight of the “Sparks Academy” of the U8-below.
- D. To identify and recruit coaches and ensure that they are working with the appropriate age group.
- E. To propose to the Board for approval a Coach’s Code of Conduct and responsible to ensure coaches adhere to it once Board approves.
- F. To serve as the initial mediator whenever there is a coach related issue.
- G. To ensure that all coach related issues are reported and briefed to the Board at the next available general meeting.
- H. To serve as coach's administrator and as a member of the Arbitration Committee.
- I. To be responsible for the training development, and education of EFC coaches.
- J. To conduct and/or provide for the training and development of EFC coaches.
- K. To be responsible to ensure that the continuing education and certification of EFC coaches.
- L. To serve as the Director for EFC tournaments and events.
- M. To perform seasonal evaluations of EFC coaches.

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- N. To plan, lead and conduct all EFC related camps, clinics and trainings.
- O. To plan, lead and conduct all EFC coaching related camps, clinics and trainings.
- P. To conduct quarterly in person meetings with all registered coaches and assistant coaches in order to discuss and share best practices, identify any potential issues and to share any updates or information.
- Q. To ensure that all EFC has the appropriate practice facilities and space required for a team to run an effective practice session.
- R. To observe EFC games and provide feedback to the coaches. Minimum of 2 games per team a season.
- S. To observe EFC practices and provide feedback to the coaches. Minimum attendance of 2 practices per month.
- T. To develop lesson plans for use by EFC coaches and develop and maintain a digital library of resources for use by EFC coaches.
- U. To create long-term and short-term training plans.
- V. To act as the technical liaison between EFC and other clubs and associations.
- W. To develop and maintain a solid working relationship with all other DOCs in the local area and host a semi-annual event in order to discuss best practices and trends.
- X. To design a player evaluation/feedback process that guides the team coaches in how and when to provide feedback to the players.
- Y. To ensure that coaches provide seasonal written feedback and player assessments.
- Z. To provide information and education to parents in order for them to better understand the game of soccer, potential paths for their player and all available training opportunities that would benefit their player.

Assistant Director(s) of Coaching

- A. Two positions; U9-12 and U13-U19, that mirror each other but work closely to their designated area of responsibility.
- B. To observe EFC games and provide feedback to the coaches within their designated area of responsibility. Minimum of 2 games per team a season.
- C. To observe EFC practices and provide feedback to the coaches within their designated area of responsibility. Minimum attendance of 2 practices per month.
- D. Works closely with the DOC and responsible in their designated area of responsibility.
- E. Position mirrors DOC duties and responsibilities but their focus is strictly in their designated area of responsibility
- F. To assist in overseeing and supervising the soccer activities in their designated area of responsibility
- G. To arrange and coordinate Club friendlies and other events in their designated area of responsibility.
- H. To be the first line of communication and ensure that teams are following EFC rules and guidelines in their designated area of responsibility.
- I. To serve as liaison between parents, players, coaches and the Board in their designated area of responsibility.

General Manager

- A. To chair the Nominating Committee.

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- B. To oversee and train all Team Managers.
- C. To provide information and updates to Team Managers.
- D. To host in person meetings prior to each season to discuss the upcoming season, provide updates and ensure that all managers are provided the exact same information and guidance.
- E. To be available to all Team Managers for assistance and guidance.
- F. To ensure that all Team Managers are following EFC rules and guidance.
- G. To serve as the primary Club Administrator.
- H. To register teams for their respective leagues.
- I. To serve as the primary lead for recruitment and coordination for volunteers when needed for EFC events.
- J. To manage and oversee all team's tournament stipend and request payment from the Treasurer.

Social Director

- A. To serve as the Chair of the Social Committee.
- B. Responsible for team building and improving Club morale and cohesion.
- C. To coordinate and facilitate EFC related functions such as mixers, meet & greets, contests, events.
- D. To coordinate and facilities EFC activities and travels such as hotels, outings and such.
- E. Responsible for the Clubs volunteerism. Both volunteer options needed or offered by the Club and for options for the Club to work with the local community in order to build upon community relations.
- F.
- G. Works very closely with the Director of Communication and Director of Marketing to have a cohesive message being present by the Club.

Treasurer

- A. To insure the sound financial operation of EFC.
- B. To present a statement of account at every meeting of EFC or the Board and at other times when requested by the Board and make a full report at the Annual General Meeting.
- C. To receive all monies of EFC.
- D. To keep accurate records of receipts and disbursements.
- E. To pay out funds authorized by the Board.
- F. To sign money disbursements made in the name of EFC.
- G. To be responsible for all day-day and handling of accounts payable and accounts receivable.
- H. To maintain and ensure EFC tax records and filings are maintained and provided to the designated tax professional each year.
- I. When an audit is required submit the proper documentation and assistance as necessary.
- J. To process tournament payments and team fees.
- K. To provide Budget Committee with cost breakdown per team each seasonal year.

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Director of Communication

- A. To serve as the Public Affairs for EFC.
- B. To arrange for publicity about all EFC events and ensure that the EFC message is disseminated to the farthest extent feasible.
- C. To update and maintain any and all EFC communication mediums.
- D. To manage and mitigate responses on any and all EFC communication mediums.
- E. To promote EFC by the use and distribution of media on any and all EFC communication mediums.
- F. To develop and recommend contests and other methods in order to promote the EFC marketing footprint.
- G. To advise the Board of any public communications either, positive or negative that may arise.

Director of Marketing

- A. Responsible for marketing the EFC brand and for identifying and recommending revenue streams for EFC to explore.
- B. To recommend and coordinate all fundraising activities.
- C. To identify, market and coordinate with local businesses for EFC sponsorship opportunities to increase the EFC revenue stream.
- D. To recommend and propose advertisement and marketing proposals for Board discussion and decision.
- E. To recommend, develop and oversee EFC related contests.
- F. To identify and recruit vendors for use at EFC related events.
- G. To maintain and oversee any contracts related to advertising and sponsorship.

Director of Scheduling (Scheduler)

- A. To coordinate with Elizabethtown Sports Park and other facilities on the number of fields available for use.
- B. To schedule all EFC games.
- C. To coordinate with and provide the Referee Assignor with the EFC game schedule and any subsequent updates.
- D. To verify and confirm field assignments the Wednesday prior to that weekend's game play.
- E. To ensure that Teams are aware of the field assignments and any subsequent updates.
- F. To ensure the DOC and Dir of Officiating are aware of or have access to the EFC field assignments.

Director of Officiating

- A. To serve as the EFC Liaison with the servicing Referee Assignor.
- B. To manage and oversee the Referee Assignor contract.
- C. To serve as a mentor to newly certified officials.
- D. To coordinate with Referee Assignor to ensure that when possible, newly certified referees are assigned to work with more seasoned and tenured referees.

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- E. To be available to any EFC affiliated official in order to provide clarification and guidance.
- F. To ensure that all updates and information is disseminated to EFC affiliated officials.
- G. To provide education and materials in order to provide to parents and other family members associated with EFC to build upon their knowledge of the rules of soccer.

Bylaw 540: Honorary Members of the Board

The following are considered honorary non-voting advisory members based upon their status or previous appointment:

Elizabethtown Youth Soccer Association (EYSA), President

- A. To foster good relations and to serve as a link between EYSA and EFC
- B. To coordinated and manage shared interest and resources.
- C. To relay information and concerns from EYSA.

Past EFC Presidents

- A. To serve as an advisor to the Board.

Article 6

Committees

Bylaw 610: Standing Committees

- A. Standing Committees of the Association shall be as specified in these Bylaws. Upon election by the General Membership assumption of committee chair is assumed by the elected Officers as part of their duties & responsibilities, inherent to their elected role.
- B. The President, subject to two-thirds majority vote shall appoint chairs of Standing Committees except where otherwise provided in the Bylaws, or when there is a vacancy.
- C. The President, subject to two-thirds majority vote, shall appoint standing members to the committee except where otherwise provided in the bylaws.
- D. Committee Chair will brief the Board at each monthly meeting.

Bylaw 620: Ad Hoc Committees

- A. Ad Hoc or Special Committees may be created as necessary or desirable at any time.
- B. The President, subject to quorum vote by the Board, shall define the committee and appoint its members.
- C. Committee Chair will brief the Board at each general meeting.

Bylaw 621: Subcommittees

Committee Chairs may, with the approval of the Committee, appoint subcommittees from time to time as deemed necessary to affect the responsibilities of the Committee.

Bylaw 630: Size of Committees

All committees will have Chair and an odd number of members.

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Bylaw 640: Arbitration Committee

- A. The Committee shall consist of the Vice President, who shall serve as the chairperson, and three (3) additional board members, which may either be elected or appointed members of the Board.
- B. The three board members will be randomly drawn from a blind pool by the Vice President. The Vice President will select a replacement board member if one of the drawn members is unable to execute the duties due to conflict of interest or other valid reason.
- C. The Committee shall decide upon all formal complaints and appeals and settle any problem relating to violations or misinterpretations of EFC Rules and FIFA Laws of the Game, discipline of coaches, players, fans, referees, and Members or other activities related to EFC.
- D. The Committee shall Render final judgment and decisions by a majority vote of the committee members and notify in writing all parties involved.
- E. The Committee shall prepare correspondence to notify parties involved of the boards' decisions and when necessary, the KYSA District 3 Commissioner.

Bylaw 650: Nominations Committee

- A. The committee shall be chaired by the General Manager, if unavailable, the President may appoint any standing board member and include membership of any voting members of the board not up for election.
- B. The committee shall advertise and seek perspective candidates to fill Board vacancies.
- C. Proposals for nomination of Officers and directors of EFC may be submitted, by any member or official, to the Nominations Committee prior to the last Board meeting of the Spring season.
- D. The Nominations Committee shall present a list to the Board at the last Board meeting prior to the AGM.
- E. The Nominations Committee shall be responsible for assuring that at least one candidate be proposed for each position, and is properly qualified to hold office.
- F. Incumbents in offices subject to election shall be polled, and if willing and eligible to serve, shall be included on the list.
- G. Counts ballots at the general election.

Bylaw 660: Bylaws and Rules Committee

- A. The committee shall be chaired by the Vice President, if unavailable, the President may appoint any standing board member.
- B. The committee shall propose, establish and maintain the EFC By-Laws and Rules.
- C. The committee will review and if necessary recommended revisions to the EFC By-Laws and Rules prior to the AGM.
- D. The committee shall enforce the EFC By-Laws and Rules.

Bylaw 670: Budget Committee

- A. The committee shall be chaired by the Treasurer, if unavailable, the President may appoint any standing board member.
- B. The committee shall propose, establish and maintain the EFC operating budget.

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Bylaw 680: Social Committee

- A. The committee shall be chaired by the Social Director, if unavailable, the President may appoint any standing board member and at a minimum consist of the Parent Representatives.
- B. The committee will propose, plan and execute EFC related functions such as mixers, meet & greets, contests, events.

Bylaw 690: Tournament Committee

- A. The committee shall be chaired by the Director of Coaching, if unavailable, the President may appoint any standing board member and at a minimum will consist of the Assistant Directors of Coaching.
- B. The committee will propose, plan and execute EFC related tournaments, tryouts, camps and clinics.
- C. The committee will work closely with the Elizabethtown Sports Park (ESP) and ensure there is clear communication between EFC & ESP.
- D. The committee will ensure that EFC events are well advertised.
- E. The committee will ensure that all tournament events are properly sanctioned and executed.

Article 7

Team Staff

Bylaw 710: Head Coach (HC)

- A. Is primarily responsible for the overall team.
- B. Their primary focus is everything player related from practices, playing time, improvements, discipline, evaluations and so forth.
- C. Must be in compliance with EFC, KYSA & USYS criteria.

Bylaw 720: Team Manager (TM)

- A. Is primarily responsible for the teams administrative and logistics needs.
- B. Their primary focus includes paperwork, uniform, travel, hotel, registration and scheduling.
- C. Must be in compliance with EFC, KYSA & USYS criteria.

Bylaw 730: Assistant Coach (AC)

- A. Usually no more than two (2) per team unless otherwise approved by the DOC.
- B. Their primary focus is to assist the HC during practices and game management.
- C. Must be in compliance with EFC, KYSA & USYS criteria.

Article 8

Amendments and Changes

ELIZABETHTOWN FOOTBALL CLUB

ARTICLES & BYLAWS

Bylaw 810: Proposed Amendments to Articles/Bylaws

Any amendment to the Articles/Bylaws must be submitted to the EFC Board prior to a vote on its acceptance or rejection for Board concurrence.

Bylaw 820: Voting and Enactment Articles/Bylaws shall be enacted by the board

The proposed amendment will be voted on by the General Membership and valid by a majority vote. Any new Article/Bylaw shall become effective seven calendar days after approval unless otherwise approved by the board.

Bylaw 830: Proposed Amendments to Standing Rules/Policies

Any amendment of the Standing Rules/Policies must be submitted to the EFC Board for concurrence prior to a vote on its acceptance or rejection.

Bylaw 840: Voting and Enactment Standing Rules/Policies shall be enacted by the Board

The proposed amendment will be valid by a two-thirds majority vote of the Board. Any new Standing Rule/Policy shall become effective seven calendar days after approval unless otherwise approved by the Board. No Standing Rule/Policy can be adopted that conflicts with the Articles/Bylaws.

Article 9

Contracts and Compensation

Bylaw 910: Contracts, Leases

No contract, lease, mortgage, deed, pledge or other instrument conveying or encumbering any of the EFC property or obligating the EFC in any manner (other than payments of any obligations for usual operating and maintenance expenses) shall be binding upon or enforceable against the EFC, unless it shall be in writing, executed by the President in the name of the EFC.

Bylaw 920: Officers of the Board

- A. Officers of the Board are ineligible to receive compensation or special discounts for performing their Board duties and responsibilities.
- B. Officers may receive compensation or special discounts for serving in other roles such as a coach or a manager.

Bylaw 930: Compensated Members

- A. Compensated members of the Board are those Members that are identified within the EFC rules.
- B. Compensated members shall sign written agreement that goes into effect no sooner than July 1st of each calendar year and expires on June 30th of each calendar year.
- C. Compensated members receive monetary disbursement which may be in the form of deferred payments for services rendered.

Compensation is not a discount or coupon used for player registration fees.

ELIZABETHTOWN FOOTBALL CLUB

ARTICLES & BYLAWS

Bylaw 940: Member Discounts

- A. All Board Members, except for Officers, receive a 10% discount on their oldest child's registration fee.
- B. All Team Staff Members (Coaches, Assistant Coaches, Team Managers) receive a 10% discount for the registration of their child's registration if their child is on the team.

Article 10

Arbitration

Bylaw 1010: Grievances

All formal grievances must be submitted, in writing, to the EFC Board for review by the EFC Arbitration Committee in accordance with EFC Rules.